

Pairing the best staff with the best clients



STELLAR PERSONNEL

Staffing for your business

Efficiency Unleashed, Workforce Empowered

DOES YOUR BUSINESS NEED STAFF?

LET US HELP!

Pairing the best with the best



Front-of-House

- Servers
- Bartenders
- Hosts
- Runners
- Cashiers
- Supervisors
- Porters



Administrative

- Front Desk
- Concierge
- Secretaries
- Night Auditors
- Bookkeepers



General

- Packers
- Warehouse Staff
- Shippers/Receivers
- Delivery Drivers
- Housekeepers & Cleaners
- Personal Support Workers



Culinary

- Dishwashers
- Kitchen Helpers
- Prep / Line Cooks
- Event Cooks
- Kitchen Supervisors
- Sous Chefs
- Chefs



Guest Services

- Gate Attendants
- Ushers
- Guest Experience
- Promotional Staff

HOW IT WORKS



Temp Staff

Clients can order by emailing their staffing requirements (number of staff, short description of work, hours and dates).

Clients can choose to send their requirements weekly or to have a standing order.

Clients will receive a weekly staff list so they know who is scheduled.

Staff record their hours on a scheduling app. Clients are invoiced weekly via Quickbooks.

Policies

All shifts have a minimum bill rate of 4 hours.

Shift cancellations must be received no later than 24 hours before the shift, otherwise the minimum bill rate will be applied.

Travel time will be added to all bookings outside of the Toronto boundaries (West of Hwy 427, North of Steeles Rd, East of Markham Rd in Scarborough).

Statutory Holidays and New Years Eve are invoiced at 1.5x the usual hourly rate.

HOW IT WORKS



Permanent Placements



Hiring Temp Staff for Permanent Employment

We get it - we have really good staff and clients would like to hire them! Clients can let us know which staff we've been scheduling that they'd like to hire and we will confirm the staff's interest and help to orchestrate the placement. Once finalized, this staff member would be a direct employee.



Recruiting for a Specific Role

Specifically recruited for our clients, and a permanent part of their team. We take care of screening resumes, vetting candidates, completing a background check and verifying work experience, completing a preliminary interview, and booking a final interview to confirm that this is the right person for the job! We also supply recommendations based on the current labour market, and will research your organization to ensure the candidates align with your business and culture.

CONTACT US

General Inquiries and Ordering

info@stellarpersonnel.ca

Address

640 Bloor St W, Unit 201 2nd Floor, Toronto, ON

Phone

647-557-8915

Invoicing

accounting@stellarpersonnel.ca

Website

www.stellarpersonnel.ca